

TEC Meeting Minutes

April 12, 2019

In Attendance:

Representatives: Steve Macho, Mary C. Cummings, Lisa Rafferty, Chris Shively, Kathy Doody, Mark Warford, Candace Masters, Kerry Renzoni, Jim Cercone, Terri Cinotti, Dave Wilson, Joe Zawicki, James Maloney, Rachel Nati

Ex Officio Members: Shannon Budin, Tiffany Fuzak, Keli Garas-York, Kevin Miller, Patricia Recchio, Wendy Paterson, Kathy Wood, Rosemary Arioli

Others in Attendance: Adam Huck, Julie Henry, Dan MacIsaac, Peter Loehr

Not in Attendance: Reva Fish, Judy Davis, David Henry, Benjamin Christy, Eric Krieg, Heather Maldonado, James Mayrose, Mark Severson, Kathy Wood, Amitra Wall, Larry Maheady, Jevon Hunter, Wynnie Fisher, Diantha Watts, Pixita del Prado Hill

I. Call to Order / 1:05

II. Approval of the minutes from March 8, 2019: Joe motioned for approval and approved

III. TEC Membership

A. TEC representatives

1. Please review items from that should be shared at faculty meetings.

IV. TEC Committee Reports

A. Assessment/Accreditation (Joe Zawicki and Julie Henry)

1. SPA assessment reports complete
2. Video shared of one of our past students using technology
3. Announcement: New Survey Process for TEU
 - a. Pilot in May
 - b. In collaboration with TEU Field Experience Committee and CAEP Steering Committee
 - c. Administered via Qualtrics and Eval Kit
 - d. Teacher Candidate, Mentor/Cooperating Teacher, and College Supervisor are all able to give input about each other on survey
1. BSEAS
 - a. Data collection, review, input
 - b. TEC data share
 - c. Reminder of dispositions and rubric; dispositions administered at transition point 2 (check point/ early field experience) and transition point 4 (after student teaching)
 - d. Disposition information collected from: self survey (transition point 1), evaluation (transition point 2), mentor eval, evaluation
 - e. Piloted last year; a few programs used them
 - f. Vision is for all students in the Unit to use dispositions
 - g. According to data presented, mentor teachers rate students higher than college supervisors
 - h. For advanced programs TP4 is evaluated by the last person supervising the student (could be mentor teacher or college supervisor)

Meeting Minutes

- i. Strengths: respectful, reflective, professionalism, collaborative (dependent on raters)
 - j. Relative weaknesses: professionalism, committed to student learning, enthusiastic, collaborative (dependent on raters)
 - k. For advanced programs, strengths: respectful, reflective, professionalism, committed to student learning
 - l. Committed to student learning: description from rubric shared; Wendy suggested that there is too much in the description; therefore, this area may be rated lower than other areas; Kathy concurred; Wendy also noted that many behaviors to be judged are covert; Julie suggested showing our students how to create action plans for enhancing student learning; Shannon mentioned sharing that skill on Taskstream; that cell may need be task analyzed (Shannon); Kerry mentioned that she gets the most questions about the “committed to student learning” part of the rubric by mentor teachers.
 - m. Shannon reminded TEU about Candidate Consultation Report (CCR); If anyone scores a 1 on a disposition, then a CCR should be completed
 - n. Report was shared on number of CCRs completed in the 2017/2018 academic year (ex. 9 completed, 8 remediated, 1 left program)
 - o. Example student, and example use of CCR form provided; point was made that there is now a track record of this example student’s performance; Wendy talked about how critical this document is; it is necessary to provide documentation for referral; Mary suggested making a notation on StarFish that a CCR is on file; Shannon made an informal suggestion to make a note in degree works about CCR report being filed; Kerry noted that when the CCR was first created we were unsure if StarFish was going to be a continuing resource at Buffalo State; therefore, use of StartFish was not included in the original process.
 - p. An additional example was shared related to using the CCR to support a students learning and facilitate success
 - q. If not in the school of education, assessment committee asks that chairs report data of CCR use to committee for data aggregation purposes
 - r. May 20th - inviting those who were involved in the action plan meeting to meet to review action plans and progress; lunch will be served (thank you to Wendy)
4. “Non academic” factors related to assessment

B. Faculty Development

- 1. Lighting Talk: Tutoring program at West Buffalo Charter; presented by Mary C. Cummings
 - a. Is unlike typical tutoring programs
 - b. Mary became involved in 2011
 - c. Sheltered Content Instruction is embedded in EDU 310
 - d. Opportunity to connect content for Teaching of Social Studies Methods
 - e. Implement Service Learning
 - f. WBC is a public charter school; grades K-7 (opened K-2); they added a grade each year since opening
 - g. Two teachers in every classroom (K-4); 1 is a primary teacher; max of 20 students (K-4) and 25 students (5-7)
 - h. 450 students as of today
 - i. 19 different languages; great diversity
 - j. English only delivery system utilized

Meeting Minutes

- k. Great expansion
 - l. Student are given opportunity to choose a time frame for tutoring to address their specific need
 - m. Aim for 15 hours of tutoring per semester
 - n. Students complete an evaluation form
 - o. Legacy donation will be received in summer 2019; from Harriet Sacks (4300 books)
- C. Field/Clinical Experiences (Rosemary Arioli)
- 1. edTPA and Field/Clinical Experience committees will be working together to look at individuals who need to retake or who have moved to the area and need to take the edTPA. The course that they would need to take would be EDU 500
 - 2. The TESOL is now ESL 500; 3 students will be participating in the this in summer of 2019, so far
 - 3. Students are getting jobs; Grow Our Own partnership is working
- D. Recruitment (Kathy Wood)
- 1. Students are invited on campus for recruitment
 - 2. Video to be made for recruitment will be used for recruiting in EXE 100 and for undeclared students; question was asked if the recruitment video could be used at community colleges; yes
 - 3. Also talked about working with the Future Teachers Club and Urban Teachers academy
 - 4. More to come on recruitment
- E. Suggestion to encourage attendance at PDS 2:30, April 23rd.
- 1. Candace shared recruiting event completed by the art program / Western NY High School Invitational Exhibition (reception 4/10, exhibition still up)
- V. Unit Head Report (Wendy)
- A. Blogs that tell the story of reflective, intelligent teachers
 - B. Patty Recchio supervising in Italy
 - C. SUTEC; NYS arm of SUNY in NYC; encourage these candidates to go back to NYC to complete their placements; these students get employed almost immediately; if you have NYC students who are doing student teaching in NYC, caution them not to sign a one year lease on an apartment in Buffalo as they will have to break lease in spring (recommended campus housing)
 - D. Wendy asked Kelly to discuss diversity initiative: Kelly discussed increasing diversity on campus; set up relationships for completion of professional development; hoping to create a cycle of having diverse candidates who will then become teachers and can be mentors to our students
 - E. Wendy noted that Kathy Wood is the “go-to” recruitment person on campus; this is her passion; 40 students at McKinley
 - F. Wendy asked Chris Shively to speak: 9 students are interested in placements in Texas; they may complete student teaching in Texas.
 - G. DeFT – Developing Future Teachers; Sue McMillan organizing (praised for her efforts) Kenmore, Maryvale, West Seneca, and more districts are involved
 - H. Teacher Recruitment Day / Stephanie no longer coordinating; no longer specifically related to the campus
 - I. NCTQ is a way of evaluating schools based on what NCTQ dictates is the correct way to prepare teachers; every year NCTQ foils Buffalo State; Tiffany and Shannon were able to gather and provide the documents necessary counter the foils

Meeting Minutes

- J. edTrust: John King; using our IPEDS data and are interpreting data and graphing data; more to come
- K. Reminder to attend Beyond and Back
- L. Sophia's Legacy was mentioned

VI. Certification Office Update: no report

VII. CEURE/Educational Pipeline Initiatives

- A. Per Wendy: John Siskar's replacement is no longer in that position; Dr. Jean Strait is no longer going to be in CEURE position; Jim Mayrose, Wendy, and Diantha are meeting to reorganize (CAC, CEURE, Pipeline, etc.); Diantha will report on current structure in an upcoming meeting

VIII. TEUPAC Co-Director update (/Keli Garas-York)

- A. Darryl Tonemah Event: 336 attendees
- B. Bengal Teachers Here posters still available
- C. Pink worksheets sent around; survey regarding relationships with partner schools; looking for information on PDS schools; please return survey to Kelly by 5/15 with a PowerPoint slide if you have content to share
- D. Suit-up on 4/14; 7-9:30 on Sunday; let students know
- E. PDS Faculty Mtg. 4/3 at 11:00 in Bacon 116
- F. PDS conference proposals due June 1st
- G. PDS conference is 9/27

IX. Old Business: none

X. New Business

- A. Running records of accomplishments (Wendy Paterson); Per Kerry, executive committee encourages TEU representatives to share accomplishments in daily bulletin; the provost needs more information about the Unit's accomplishments; please ask departments to do so
- B. Pixita receiving an award Friday May 3rd at English Education School Banquet

XI. Announcements

- A. Reminder: May 10th TEC meeting @ 1 pm

XII. Adjournment (2:30) Joe motioned and Candace seconded

Respectfully submitted,

Theresa M. Cinotti

Meeting Minutes

2018-2019 TEC Meeting Dates; 1:00-2:30 in GC 418

Fall 2018	Spring 2019
September 14, 2018	February 8, 2019
October 12, 2018	March 8, 2019
November 9, 2018	April 12, 2019
December 14, 2018 @ 12:00 pm	May 10, 2019